

**The Reserve at Battle Creek- Master HOA Board Meeting
November 21, 2019 Meeting Minutes**

Called to Order: 7:12pm

**Present: Janet Bassett, Sammi Alford, Ty Frederick, Karlie Madden, Sara Henry,
Dorothy DeBorde, Amy Wade with HOA Management**

Location: Janet's home

Next meeting: Jan 16, 2020

Minutes: Minutes from the meeting held on October 17th, 2019 reviewed online, approved and posted on the website

Treasurer's Report – Dorothy DeBorde

- Dorothy sent the financial report to the Board prior to the meeting.
- The Association was \$407.36 over budget for the month of October and \$247.11 over budget for year to date.
- Dorothy motioned to approve the financial report, second by Ty. Motion passed.

Landscaping – Ty Frederick

- Ty reported that the first leaf clean up/pruning to occur in the next couple of weeks.
- Ty reports that there are 11 sprinkler heads that will need to be replaced, 3 above ground and 11 under ground. This would occur when the weather was warmer.
- Discussion occurred in regards to the L-shaped pond and what other types of retention could be used. Ty or Janet would contact the City of BA to see if they could be of any resource.

Community Service – Karlie Madden

- Karlie discussed the next neighborhood social to take place in Jan 2020. This event will include hot chocolate sampling and a game of “re-gifting”. Date and time is Jan 25th from 2-4pm. Post cards will be sent along with a posting on the Facebook page. The event will take place at the Battle Creek golf club house.

HOA Report – Amy Wade

- Amy presented an update on the collection of annual dues. Collection of unpaid dues, late fees and fines were discussed.

Old Business:

- The updated landscaping done by members of the neighborhood looks great! Thank you to all that donated their time.

New Business:

- The Board discussed holding a meeting in December and it was decided that there would be no meeting in December and the next Board meeting would be held in Jan 2020. Any business would be handled by email with the Board and HOA Management Company.
- Christmas light decoration was discussed and a date and time would be sent out for any that could participate.
- Janet proposed Gratuity baskets for HOA management and SLK for the holiday season.
- It was decided Dorothy would choose a basket for each company.
- Janet gave update on Indianapolis gate, the gate is working. Transmitters are working but car transmitters are not. Codes are different and there is no key picture on the new pad. Also transmitters do not work for both gates. This item is still a work in progress and a letter will be going out to homeowners regarding the new gate.

Adjournment at 9:25pm