

**Battle Creek Reserve Master Board Meeting
Minutes for May 28, 2020
Called to order: 7:00pm**

**Present for Zoom meeting due to COVID 19 pandemic:
Altug, Sammi, Karlie, Sara, Janet, Dorothy, Ty, Carli with HOA management**

NOTE: Meeting held via Zoom technology due to COVID-19 concerns.

Minutes – Sara Henry

- Minutes for March and April were approved by email responses and posted on the website as a combined document of both months.

Treasurer's Report – Dorothy DeBorde

- Water bill was low due to rainfall. Thank you to Larry for his continued efforts with maintaining the sprinklers.
- The Association was over budget \$182 for the month to date and \$121 under for year to date. Dorothy motion to approve, Sammi second.

Landscaping – Ty Frederick

- Ty reported on recent landscaping. The shrubs were trimmed and flower beds cleaned up. Pre-emergent will be sprayed. Flower beds are looking great.

Community Service – Karlie Madden

- Community events have been postponed indefinitely until we see what happens with the COVID-19 issue this summer.
- Janet and Karlie discussed helping out neighbors in this time of need. Karlie will post something on Facebook. Check on your neighbors during this pandemic.

HOA Report – HOA Management Representative

- Carli presented an update on the collection of annual dues. Collection of unpaid dues and late fees were discussed.

Old Business:

- Ty reports still waiting to hear from person with Storm Water Management for the City of BA who agreed to call Larry F. to arrange a time to come out and assess the erosion in the L-shaped pond area adjacent to the sidewalk during the first week in March.
- Will discuss outsourcing the Christmas lights at a later date.
- Janet contacted Matt and the website has been updated.

New Business:

- Annual Meeting on Aug. 18, 2020: Need confirmation that clubhouse has been reserved for 6:30p to 9:30p and information shared in the July packet regarding meeting protocol subject to Phase II or Phase III related to COVID-19 (e.g. social distancing for registration and meeting, no door prizes, antibacterial gel available, masks, etc.). Carli will check with clubhouse and email board members. The dues packets will be discussed further at the June HOA meeting.
- Discussion of raising dues was decided to be discussed at a later date.
- Future Trash containers: It was decided to place a notice in the annual dues invoice regarding the covenant requirements on keeping them out of sight.

Adjourn: 8:28 pm